



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	MAINTENANCE MECHANIC I
3	Posting Number	PN# 110304
4	Department	Building Services Department
5	Division	Property Management
6	Section	N/A
7	Reporting Location	8300 Mykawa*
8	Workdays & Hours	Various*
*Subject to change		

9 **DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**
Performs varied semi-skilled mechanical work in the repair and maintenance of buildings and physical Plants. Performs inspections, preventive maintenance such as plumbing, lubrication and repairs on machinery such as pumps, boilers, air conditioning units, air compressors etc. Uses hand tools to test, repair, and maintains building physical plants and equipment. May drive to and from work sites. Reports unsafe conditions and unsafe equipment. Keeps records of maintenance and repair work performed.

10 **WORKING CONDITIONS**
The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**
Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocational competence in the operation of mechanical or electronic equipment may be required

12 **MINIMUM EXPERIENCE REQUIREMENTS**
No experience is required.

13 **MINIMUM LICENSE REQUIREMENTS**
Valid Texas driver's license and compliance with the City of Houston's policy on driving (AP 2-2).

14 **PREFERENCES**
Preference will be given to applicants with some experience with electrical and mechanical systems.

15 **SELECTION/SKILLS TESTS REQUIRED**
None

16 **SAFETY IMPACT POSITION** ☒Yes ☐No

17 **SALARY INFORMATION**
Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range – Pay Grade 8
\$666.00 – \$1,175.00 Biweekly \$17,342.00 - \$28,200.00 Annually

18 **OPENING DATE** May 3, 2006

19 **CLOSING DATE** May 9, 2006

20 **APPLICATION PROCEDURES**
Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-1957. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer